



441
27/5 (6)

Govt. of Maharashtra



Govt. College of Engineering, Nagpur



Sector- 27, Mihan Rehabilitation Colony Khapri, Nagpur-441 108 (Maharashtra State)

"To be an Institution of National Repute Creating Globally Competent Technocrats to Serve the Society"

Phone No. : (07103) 295220(O), 295226(P), 295211(TPO) Website:- www.gcoen.ac.in

E-mail: principal.gcoenagpur@dtmaharashtra.gov.in - office.gcoenagpur@dtmaharashtra.gov.in

Ref. No. GCOEN/HOSTEL/2025/ 1872

Date: 23 MAY 2025

QUOTATION CALL LETTER

Name of Work: Supply of Mirror.

(Deptt.: Hostel, Last Date : 12/06/2025)

Sealed quotation are invited for the items given in the enclosed format (Annexure-I) so as to reach this office on or **before Dt. 12/06/2025 at 5:00 P.M.** The quotation should be sent in a sealed envelope The envelope shall be super scribed as "**Quotation for the supply of Mirror**" for **Hostel deptt.**, along with reference number of this letter and last date. Quotations will be **opened on Dt. 13/06/2025 at 11:00 A.M.** in the office of the Hostel Deptt. Government College of Engineering, Nagpur.

Terms and conditions:-

1. The prices of the material shall be quoted as per F.O.R. to this Institute.
2. Quoted price shall be inclusive of all taxes.
3. The rates shall be valid for a period of 12 month from the date of opening the quotation.
4. The rates should be clearly mentioned without overwriting, otherwise the quotation will be treated as invalid.
5. The delivery period shall be within 4 weeks from the date of supply order.
6. The delivery of material / items shall be F.O.R. to the institute. Material will be checked and accepted at this Institute only.
7. The sample of any item, if asked for, will have to be delivered to this Institute at the cost of Supplier.
8. The supplier shall supply the material exactly as per technical specifications & will be responsible to replace & take back the defective materials / items without additional cost.
9. GST No. has to be mentioned along with Quotation. Otherwise the quotation will be treated as invalid.
10. Quotations should be in sealed envelope.
11. E-mail quotations will not be accepted.

A.A. Uplap
Principal,

Govt. College of Engg. Nagpur

Copy to :

✓ Institute's website incharge & Notice Board of the institute.

Wasnik for NA
dms

(Annexure-I)
[Format to be submitted by Bidder on Letter head]
Quotation for: Supply of Mirror.

To,

The Principal
Government College of Engineering,
Nagpur – 441108.

Sub: Supply of Mirror.

Ref. No. GCOEN/HOSTEL/2025/

Date:

Sir,

I/We submit our most competitive offer in response to the letter as referred above in accordance with the conditions of contracts. Our quotation is given below.

Sr. No.	Description	Qty. (Approx)	Unit Rate (Rs.)	Total Cost (Rs.)
1	Mirror : Mounting of new mirror on the wall with following specification 6 mm thick glass pasted on 12 mm thick water proof plywood using silicon clear neutral pasting material. Edge of mirror should be polished finishing. Side edges of the mirror shall be fix with the tape.			
	Size of Mirror : 66" x 21"	03 Nos.		
	Size of Mirror : 66" x 27"	01 No.		
	Size of Mirror : 66" x 48"	01 No.		
	Size of Mirror : 66" x 24"	06 Nos.		

Above rates inclusive of all taxes.

Our GST number is -----,

We hereby confirm that this quotation is valid for 1 Year as required in clause 3 of the terms and conditions delivery period for above items is ---- days after receipt of the order.

Yours faithfully,

Signature of Supplier

Name & Title of Signatory:

Office Stamp:

Address: