



Govt. of Maharashtra



## Govt. College of Engineering, Nagpur



Sector- 27, Mihan Rehabilitation Colony Khapri, Nagpur-441 108 (Maharashtra State)

*"To be an Institution of National Repute Creating Globally Competent Technocrats to Serve the Society"*

☎ Phone No. : (07103) 295220(O), 295226(P), 295211(TPO) Website:- [www.gcoen.ac.in](http://www.gcoen.ac.in)

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# Government College of Engineering, Nagpur - 441108

## Quotation Call For

**REFILLING OF EXTINGUISHERS, COMMISSIONING  
OF FIRE FIGHTING INSTALLATIONS**

**(In Single envelope system)**

**Ref: GCOEN/ MECH DEPTT./AY-2023-24/**

**DATE: 17<sup>th</sup> Feb, 2024**

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**Govt. College of Engineering, Nagpur**

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Ref. No. GCOEN/ ME DEPT/AY-2023-24/ 492

Date: 17/02/2024

**QUOTATION CALL LETTER**

**Name of Work: Quotation for "Refilling of extinguishers, commissioning of fire fighting installations"**

**(Deptt./Cell : ME DEPT, Last Date : (26/02/2024))**

Sealed quotation are invited for the items given in the enclose format (Annexure-I) so as to reach this office on or **before Dt. 26/02/2024 at 5:00 P.M.** The quotation should be sent in a sealed envelope super scribed as **"Refilling of extinguishers, commissioning of fire fighting installations"** for the institute. Quotations will be **opened on Dt. 27/02/2024 at 3:00 P.M.** in the office of the Mechanical Deptt./Cell, Government College of Engineering, Nagpur.

**TERMS AND CONDITIONS**

**1. Terms & Conditions:**


- A) The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible. **The offer Submitted Fax/Email shall not be considered and no correspondence will be entertained in this matter.**
- B) Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative, In case of signing of quotation by the authorized representative letter of authorization must be attached with the quotation.
- C) Rates must be quoted in **Indian rupees** and as per the format specified taxes extra if any must be written separately.
- D) Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.)
- E) Quoted price shall be inclusive of all taxes.
- F) No overwriting or cutting is permitted in the rate. If found, the quotation shall be summarily rejected.
- G) The rates quoted must be valid for 1 year minimum from the date of opening of the quotation and silence of any tendered on this issue shall be treated as agreed with this condition.

- H) Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- I) RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- J) GST No. has to be mentioned along with quotation, otherwise the quotation will be treated as invalid
- K) The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
- Firm shall be registered with the Government of Maharashtra / Central Government.
  - The firm shall have valid GST/VAT/CST/ST/Other taxes and IT PAN.
  - **The firm should not be black listed by any Govt. Agency/Dept**
- L) Quotations qualified by such vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
- M) E-mail quotation will not be accepted.
- N) **Delivery Period** – within 15 days from Purchase order.
- O) **Validity Period** - this quotation is valid for 1 Year
- P) **Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 5% of the total order value.
- Q) **Payment Terms:** Payment will be only after satisfactorily delivery / commissioning of material and after inspection by the Government College of Engineering and fire certificate obtained from fire inspector.
- R) Government College of Engineering, Nagpur reserves the right to increase or decrease quantity and / or amount of work. Decision of Quantity of material in the Government College of Engineering, Nagpur will be final in this regard.
- S) Government College of Engineering, Nagpur reserves the right to reject any quotation or part or the whole of inviting quotation process without assigning any reason. Decision of the Government College of Engineering, Nagpur will be final in this regard.

2. **Special Terms & Conditions:**

- A) **Fire Fitness certificate B form, warranty certificate of fire extinguisher has to be provided after successful completion of the work and Fire Certificate from fire inspector.**
- B) **All the fire extinguishers must be discharged/emptied, cleaned/polished (Interior/Exterior part) before refilling of fire extinguishers in presence of nominated staff of Government College of Engineering, Nagpur.**
- C) **After refilling paste inspection card to the body of the extinguisher indicating serial no. date of refilling, Next due date of refilling & due date of hydraulic testing.**

Encl.: Annexure I (Format of price bid)

  
Principal,  
Govt. College of Engg. Nagpur

(Annexure-I)

[Format to be submitted by Bidder on Letter head]

Quotation for: "Refilling of extinguishers, commissioning of fire fighting installations" for the institute.

To,  
The Principal  
Government College of Engineering,  
Nagpur - 441108.

Sub: "Refilling of extinguishers, commissioning of fire fighting installations".

Ref. No. GCOEN/ MECH DEPTT./AY-2023-24/

Date: 17/02/2024.

I/We ..... Submitted the quotation for Enquiry No. "Quotation for Material of Fire Hydrant System, Refilling of Fire Extinguisher". At Government College of Engineering, Nagpur against the inquiry no. GCOEN/MECH DEPTT./AY-2023-24/ Date: 17/02/2024. due on 26.02.2024, 05.00 PM

2. I/We thoroughly examined, understood and accepted terms & conditions given in the enquiry document, failing which my quotation will be rejected out rightly.

3. I/We hereby offer to supply at the following rates.

Sr. No	Description	Qty	Unit	Rate/Unit	Amount
1	a) Maintenance of hydrant system & all accessories at all buildings				
	i) Main Building	2	Nos.		
	ii) Boys Hostel	1	Nos.		
	iii) Girls Hostel	1	Nos.		
	iv) Admin Building	1	Nos.		
	b) Maintenance of Fire alarm panel	4	Nos.		
	c) Repairing of Smoke Detector at various office premises	30	Nos.		
	d) Refilling Fire Extinguisher				
	i) Refilling of ABC type Fire Extinguisher 4 kg/6kg capacity	76	Nos.		
	ii) Refilling of Co2 type Fire Extinguisher 4.5 kg capacity	67	Nos.		
iii) Refilling of A type Fire Extinguisher 9 Lit capacity	57	Nos.			
<b>Grand Total Cost Inclusive of GST/ Other Taxes</b>					

**Note:**

- 1) Supply order will be based on the total cost of above material
- 2) L1 will be decided on Grand Total Cost
- 3) Fire Fitness certificate B form, warranty certificate valid for one year must be provided after successful completion of the work
- 4) All the fire extinguishers must be discharged/emptied, cleaned/polished (Interior/Exteriorpart) before refilling of fire extinguishers in presence of nominated staff of GCOE, Nagpur.
- 5) After refilling paste inspection card to the body of the extinguisher indicating serial no. date ofrefilling, Next due date of refilling & due date of hydraulic testing.

Date

Place

We hereby confirm that this quotation is valid for 1 Year as required in clause 4 of the terms and conditions delivery period for above items is 15 days after receipt of the order.

Yours faithfully,

Signature of Supplier

Name & Title of Signatory:

Name of Bidder/Office Stamp:

Mobile no with Address:

**Super scribe on the envelope –**

Quotation for supply of -----  
----- for ----- Deptt./Cell.  
Ref. No.-----Dt.-----  
Last Date -----