

About the Institute



The Government College of Engineering, Nagpur, is a premier institute of the Government of Maharashtra located in Central India. The institute was established in the academic year 2016-17 in Nagpur, a rapidly developing city and the second capital of Maharashtra. It is situated in the prime area of MIHAN, an ambitious project of the Government of India.

This youngest institute has already conducted 13 training programs for the technical upgradation of students, faculty, as well as non-teaching staff. It has signed 22 MoUs with other institutes such as IIT-B, VNIT, GCOEC, and reputed industry organizations like TCS, MINARHydro, MITCON, Structwel Consultancy, Red Hat, NHAI for Training & Placement, CCI (Centre for Creativity & Innovation) for skill development, MCED- Maharashtra Centre for Entrepreneurship Development, etc.

In a short span, the institute has taken efforts to strengthen the Industry-Institute Interaction to prepare technocrats for the corporate world by introducing them to various expectations of the industry from academia. The institute is catering to the needs of industries, public sector undertakings, institutes, and the community in general.

The institute has established the Institution's Innovation Council (IIC), which is involved in conducting innovation activities, and based on its performance, it received the highest 4.0 stars from MHRD's NIC. The institute is also awarded the perennial award under the activities of Unnat Bharat Abhiyaan. It is rated 310th by *Internshala*. The institute is well-equipped with state-of-the-art laboratories, smart classrooms, and has more than a 70% student placement rate every year.

About Training

The training will include topics like

- GEM, E-Telering, Digital Signature
- Government Procedures
- E-Office
- GST / TDS / Accounting / Budget
- Sevarth System
- Pension and Benefits after retirement
- Maharashtra Civil Services Rules, 1981
- DTE + PLA Procurement
- NEP / University / Government Rules
- Office Automation
- Scholarship / Free-ship
- Good Habits and Health & Stress Management

Objective of the Programme

The program aims to equip non-technical staff with comprehensive training in areas such as GEM, GoA Procedure, e-Office, GST/TDS/Accounting/Budget, Pension, Benefits after retirement, and the Sevarth system. The objective is to empower non-technical staff with the knowledge and skills necessary to contribute effectively in their roles, promoting efficiency and competence across various facets of organizational operations.

Who Can Attend

The program is designed for non-teaching staff with a rank of senior clerk and above from Government/Government-aided engineering colleges, polytechnics, or autonomous government/government-aided technical universities/departments.

Government College of Engineering Nagpur



“Staff Development Program”

15th to 19th January 2024



Organized By,

Dean (Corporate Affairs) Cell

Government College of Engineering Nagpur

Address

Sector 27, MIHAN Rehabilitation Colony, Khapri (Railway), Nagpur, Maharashtra, INDIA 441108

Website: www.gcoen.ac.in

Contact

Phone: 9423122447

Email: dean.ca@gcoen.ac.in

Registration Form

“Staff Development Program”

15th to 19th January 2024

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Government College of Engineering Nagpur

Full Name : _____

Designation : _____

Address for : _____

Correspondence _____

Mobile No. : _____

E-mail : _____

Date: Signature of

Place: Applicant

This is certified that, Mr./Ms./_____ is a regular staff of the institute. He/ She will be deputed for the said program and upon selection he/she will be relieved for attending the said SDP

Name and Signature of
Head of the Institute

Seal of the Institute

(Or do registration through the provided link)

Patrons

Dr. V. M. Mohitkar , Director, DTE (MS)

Dr. M. B. Daigavane, Jt. Director, Nagpur

Convener

Prof. R. P. Borkar, Principal, GCOE Nagpur

Coordinator

Dr. R. D. Raut, Dean CA, GCOE Nagpur

Co-Coordinator

Mr. P. M. Mankar, Registrar, GCOE Nagpur

Organising Committee

Smt. N.V Khadse, Assistant Professor

Smt. S.R Patil, Librarian

Shri. B.C Wasnik, Data Entry Operator

Shri. H.R Rathod, Head Clerk

Smt. Pranita Gatlewar, Junior Clerk

Shri. Saket Gadge, Store Keeper

Advisory Committee

Prof. D. S. Chaudhari, Head (E&TC)

Prof. N. D. Ghawghawe, Head (EE)

Prof. S. S. Pusadkar, Head (Civil), Dean (P&A)

Dr. L. G. Malik, Head (CSE)

Dr. S. B. Ingole, Head (MECH)

Dr. C. M. Khairnar, Head (S&H)

Dr. S. N. Khante, Dean (R&QA)

Dr. K. G. Asutkar, Dean (Student Welfare)

Dr. R. S. Surjuse, Dean (III & Placement)

Dr. S. W. Rajurkar, Dean (Academics)

Prof. P. B. Daigavane, Dean (Infra)

Important Dates

Last Date of Registration :10/01/2024

Selection of Participants :11/01/2024

Commencement of Course :15/01/2024

Registration

No fee will be charged to the participants. Confirmation of eligible candidates will be on a FIRST-COME-FIRST-SERVE basis.

Accommodation and TA/DA

- Accommodation can be provided to a limited number of participants on the college campus upon prior request; however, it will be chargeable.
- No TA/DA will be provided by this institute to any participant, but morning breakfast with tea and afternoon session tea will be provided by the college.
- Lunch and Dinner will be made available in canteen on chargeable basis.

Registration Link

<https://forms.gle/ZAPQtxh8CeX2JbVs7>

The number of participants is limited to 40. The selected participants will be informed through email after the final selection. In case of any queries, please reach out to us using the following contacts.

Contacts

Mr. P. M. Mankar, Registrar, GCOE Nagpur

Contact : 9834152417

E-mail : registrar@gcoen.ac.in