



GOVERNMENT COLLEGE OF ENGINEERING, NAGPUR

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No.GCOEN/QUOT /PHY/2018-19/ 2784

Date: 05/11/2018

To,
Eligible Suppliers (Web Circular)

Subject :- Quotation for purchase of **software for Language Laboratory**.
(Due Date 17/11/2018)

Sealed Quotations are invited from eligible and interested manufacturers/dealers/distributors for the supply of **software for Language Laboratory** as per the sheet in the list attached herewith, subject to the following conditions.

- The bid/quotation should be submitted in two bid format.
- The first envelope will contain Technical specifications of the product, technical literature/ leaflet and other documents mentioned below.
 1. Covering Letter for tender on the company letter head mentioning official address, Contact No, e Mail address and website (if available) address
 2. GST registration certificate/ Number
 3. GST Clearance Certificate/ GST Challan for last quarter of the Financial year.
 4. Authorization/ Distributorship certificate from manufacturer.
 5. Technical literature / leaflet of the make and model no of equipment quoted additional document may also be asked by undersigned for confirming the details.
- The second envelope will contain the financial bid in which will mention the rates of items to be quoted as per the following format. The quoted rates will be inclusive of all rates (such as taxes, freight, carting charges, insurance, packing and forwarding charges or any other surcharges) with a F.O.R. destination. Same will be written and signed with stamp of establishment in the following format.

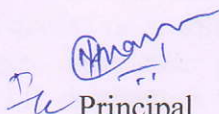
List of Items Required

Sr. No.	Name of the item	Detailed Specifications	Required Total Quantity	Estimated Cost Per Unit
1	<u>CLARITY Snet Language Lab software or Equivalent with 3 year Warranty / Platform 20 users</u>	A software based platform connected through LAN which offers teachers of English a platform to design their own activities in basic language skills of listening, speaking, reading and writing; a tool to teach communication skills and also conduct a computer based examination, using text and video chat, etc.	1	65000/-

Date -
Place -

(Signature)
Rubber Stamp of organization

- Envelopes should be sealed with a mention of the type of envelope (technical/ Financial), Reference no., Date of opening the quotation on the front side of the envelope. These two envelopes should be sealed in a third envelope by giving heading “Quotation for supply of _____” and writing complete address of the undersigned.
- The quotations should reach the undersigned on or before date 17/11/2018
- The material will be checked at this institute.
- No extra charges will be paid for cartage, packing etc. for the material rejected and replaced
- Quotations will be opened at 11=00 AM on date 19/11/2018
- Rates should be valid for 6 months from the date of confirmation letter.
- Materials should be quoted for standard makes and minimum pkgs.
- Delivery to the consignee has to be effected within specified period as mentioned in the purchase order.
- The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.
- Payment will be subjected to delivery of supplied items in good condition, testing, installation training etc. as per requirement and approval of the undersigned. The deduction if any will be applicable in respect of short supply damages penalty etc. as per norms.
- Bills must be submitted to the undersigned in triplicate within a week from supply of goods.
- The payment will be made by DD/Cheque/NEFT/RTGS to the supplier.
- The undersigned shall not incur any liability to pay interest for delay in payment of bill for any reasons what so ever.
- Representative/supplier may attend the office (if desired so) at the time of opening of quotations at your cost.
- The required quantity may vary.
- The undersigned reserves the right of withholding full or part payment for the supply not made according to the conditions and specifications of the material. (Supplier will have to take back rejected material equipment in part or full from the premises of institution at the cost of supplier.


Principal

Govt. College of Engg. Nagpur,

Quotation Sheet (to be enclosed and duly signed with covering letter by the supplier)

Sr. No.	Name Of the Equipment	Detailed Specifications	Required Total Quantity	Per Unit Rate to be quoted in Indian Rupees (in words & figures)
1				
2				
3				

Name and Signature of the Supplier/ Representative